

WEST POINT INN ASSOCIATION

BOARD OF DIRECTORS MEETING

September 12, 2016, Monday, 7:00 PM

220 Nellen Ave

Marin Municipal Water District

Board Room

Corte Madera, CA 94925

MINUTES

Meeting was called to order at 7:01 pm by President Fran Rondeau

Board Attendees: Jan Gauthier, Gordy MacDermott, Bob Newcomer, Brenda Roberts, Fran Rondeau, Fred Runner, Olene Sparks

Board Members Absent: Ward Flad, Pete Martin

Others: Bonnie Jones – Secretary, Mark Northcross – Treasurer

APPROVAL OF MINUTES

Minutes of – August 8, 2016 - Bob Newcomer made a motion to approve which was seconded, unanimously approved.

PRESIDENT'S REPORT

Christmas Board Dinner -The Christmas board dinner will take place at the Green Chile Kitchen restaurant at 1313 4th St. San Rafael. Gail Shahan and Fran met with the owner and went over the menu and details about the venue. There are several possibilities. The whole restaurant available for evening, but it is 25% more expensive than using the downstairs gallery. Gail will send out invitations in October. In previous years, each Board member paid \$30. & the Inn paid \$49/person. (1) we can have whole restaurant, open bar - \$85/person (2) downstairs art studio/gallery can decorate for Xmas - can have appetizers \$60/person - make it \$40/person & Inn will pay \$45 & then we get the whole restaurant. Gordy made a motion that we rent the entire restaurant December 12, 2016 for the WPI Christmas Party & ask each person to pay \$40 and the WPI will pay the difference, seconded, passed unanimously.

Christmas Inn Party - December 3rd. Carol Sarter is host and she has two co-hosts, Cindi Shaw and Leah Durr. Details are posted on the website. Alison Bricker will be the host of the Christmas Cookie party.

Computer repaired - Apple took two weeks to diagnose the problem with our computer .They replaced the second ram for a cost of \$139.00. Thank you to Pierre Terrier for lending us his personal computer.

Clif bars donated - Gordon received several boxes of donated Clif bars from two women who work for the company and enjoyed their stay at the Inn.

COMMITTEE REPORT

Treasurer's Report: Mark Northcross - Mark distributed revised financial materials.

Building & Grounds: Brenda Roberts – Gave an update regarding permit process and Emig grant. Brenda gave details about ADA fixtures etc. Front door - power operator low silhouette. Radio operated. This can be installed quickly. Cabin 2 doors - Wally in Booneville. Brenda has asked them to install – should be installed within two to three weeks.

Communications/Website Committee: Jan Gauthier - Events coming up - Old Timers'- Marilyn Skaff is the host. Overnight sold out, Final PKB, Fall Members Meeting, Cookie & Holiday party, NY party. Jan noted that there are 20 committee reports – she suggested reporting quarterly - to shorten meeting.

Development Committee: Ward Flad – Olene reported on the fundraising mailer – Susie Koide, Alison Bricker and Olene Sparks have been working on mailer and it is ready to go out. The focus will be on the fireplace repair/reconditioning. It will be sent to the membership. There was a question about sending fundraising letter to email addresses that have been collected at PKB.

Election Committee: no report

Fire & Safety: Pete Martin - no report

Garden Committee: Kathleen Kopp – no report

Heritage/History Committee: Fred Runner/Linda Hulley + Carl Nolte Marilyn Skaff Nancy Skinner Olene Sparks - no report

Historian: Fred Runner - 120 years ago this Friday Susan B. Anthony road the railroad & spoke to a women's group at the Tavern.

Housekeeping: Fran Rondeau/Bonnie Jones - no report

Membership: Gordie & Lynn Mac Dermott -

Olene made a motion to approve a member which was seconded, and all new members were accepted unanimously.

Mike Willmarth of Napa sponsored by: Megan Agosto and Jennifer Barclay

Mountain Organization Liaison: Olene Sparks – no report

Newsletter: Alison Bricker - no report

Old Timer's Liaison: Marilyn Skaff – no report

Pancake Breakfasts: Chris Marcuse/Lin Johanson – 525 breakfasts. \$5400 gross.

Personnel: Lin Johanson - new innkeeper - Jennifer Green – she is temporarily unavailable because of a previous training commitment

Policy & Procedures: Wayne Koide – no report

Reservations: Rose Sullivan - no report

Work Parties: Jennifer Barclay - no report

OLD BUSINESS

Vegetation Management - Vote postponed.

Membership Cap - Fran summarized some of the comments sent in regarding our membership policy cap. Comments - wait to collect data regarding who is using the Inn before making a decision. Longer-term members - concerned about losing the intimacy of the Inn. Review of various events in terms of member vs. non-member participation. Benefits of raising cap - more members with connections. Discussion regarding increasing requirements to become a member - options - three work parties & applicant required to come to a Board meeting. Put on calendar to review membership issues (committee) every two years. It was suggested that we establish a liaison to new members to capture energy. On membership renewal - ask folks what they have done for the Inn in the past year, ask members how many times they have stayed, what frustrations they have experienced. Need a committee to address dues (rate), membership cap. Ask at the October Members' Meeting for a volunteer to look at the Membership cap? If raise the rates, we need to consider scholarships. Add to March Agenda. Any change to dues must be voted on at the Membership Meeting (October). Propose to consider at the Membership meeting October 2017.

Water Tank - Meeting scheduled for September 16, 2016. Pat Williams, Bonnie Jones, and Bob Newcomer will meet with the MMWD engineers and Mike Swezy to resolve once and for all the issue of testing the water from the new water tank and proper and safe installation of the disinfection infrastructure.

NEW BUSINESS

Mt. Play Donation request - Discussion ensued regarding donation for the Mt Play auction. Review of policy regarding donations. Fred Runner made a motion that we donate an overnight booking for a cabin (mid week) to the Mt. Play auction, seconded, passed unanimously.

Chimney Inspection report - Inspection of both chimneys was done by Captain Kirk Chimney of Sebastopol. Board was sent inspection of the hiker's lounge fireplace and chimney. Brenda and Fred are discussing the options and will make recommendation to the Board. This was a very thorough report - inspection of both chimneys. Stones on the interior of chimney are cracked - creosote can collect. Chimney is 112 years old. Presidio Trust - craftspeople for repair of chimney. Fred recommends against installing a wood stove in the fireplace. He prefers restoring fireplace & chimney. Report offers ceramic coating inside of chimney - fill in cracks & crevices - robust lining.

Meeting was adjourned 9:25 pm.

Respectfully submitted,

Bonnie M. Jones

CLOSED SESSION (if any)

Motions passed	
<i>Topic</i>	<i>Details</i>

Tally of Donations of mid-week overnight accommodation - 2016	
Month voted	Organization
March	Spark (Larkspur Schools)
September	Mt Play Auction