

WEST POINT INN ASSOCIATION
FALL MEMBERS' MEETING
Sunday, October 16, 2016, 11:00 AM
West Point Inn

MINUTES

Meeting was called to order at 11:02 am by President Fran Rondeau

Board Attendees: Jan Gauthier, Gordy MacDermott, Pete Martin, Brenda Roberts, Fran Rondeau, Fred Runner, Olene Sparks

Board Members Absent: Ward Flad, Bob Newcomer

Others: Mark Northcross - Treasurer, Bonnie Jones – Secretary

Total of 37 members signed in - 3 guests

APPROVAL OF MINUTES

Minutes of the Spring Members' Meeting 2016 were previously approved by the Board of Directors on May 9, 2016, because the Members' meetings typically don't have a quorum. This issue was resolved by approving the minutes at the Board meeting following Members' meeting.

Review of minutes - the minutes will be open for questions prior to adjournment of this meeting.

PRESIDENT'S REPORT

Voting for election of board members was closed.

Lockers - David Durr has a plan to construct 15 double lockers (shared) in the shed. They will be exact replicas to those in pantry. If members would like a locker, please send a note to Membership to get on a first-come-first served wait list.

Newsletter quarterly and password is "member"

Starting in 2016, the newsletter became a quarterly publication that will come out in March, June, September and December.

As mentioned in the Spring a second water tank was installed: We now have a 8500 gallon water tank next to the existing redwood Hummingbird tank.

Rusty Spike Award: President's award to members who have donated time & talent without expecting recognition &/or long-time members. Brenda Roberts. Passionate in her dedication to the Inn.

Wall of Fame Award: (presenters Marilyn Skaff and Olene Sparks) Gage Schubert – Became a member in 1975, President in 1985, Rusty Spike award 1986. He was the catalyst for construction of the Innkeepers quarters (built 1986) and instrumental in the foundation repair. Accolades from the audience. It was noted that he was instrumental when we almost lost the lease.

COMMITTEE REPORT

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Treasurer's Report: Mark Northcross - Distributed summary. Making more money than ever before - Inn being used more than ever before. Making less profit than last year because the spending is up - water tank, insurance coverage & premiums increased. PKB going as planned. Mark noted the Netflix usage and MGH usage. Overnight usage fees are a bit less because of these bookings. About \$275K cash position. WE have many project - \$100K earmarked.

Building & Grounds: Brenda Roberts – See report below

Communications/Website Committee: Jan Gauthier - Asked membership to join committees. Summarized upcoming events. Next year's calendar later in October.

Development Committee: Olene announced and described the fund raiser mailer which is about to go out to all members. The funds will be earmarked for the chimney repair - Heal the Hearth.

Event Committee - Gail Shahan - Calendar – she has many emails from people that are interested in volunteering - expressed interest in widening the group of volunteers.

Fire & Safety: Pete Martin Fire & Safety Committee Report:

- The Inn has never been safer
- Report on fire safety systems including monitored smoke, fire and carbon monoxide sensors. 24/7 monitoring by Redwood Security via dedicated phone line. Fire sprinkler system.
- Progress report on defensible space around the Inn. 300 ft radius. Thinning & reducing brush load.
- Next line of defense - Innkeepers - 24/7 - three cheers for Innkeepers
- Job opportunities on Fire & Safety Committee

Garden Committee: Kathy Kopp – Thanked volunteers. Garden is open to all. Winter planting yesterday. The garden was established five years ago.

Heritage/History Committee: Fred Runner - Inn was saved by hikers in 1916. Boston Brick & Stone from Pasadena will be coming up to Inn tomorrow to evaluate chimney. Old school masonry - modern inside chimney.

Heritage Nights:

1912 Titanic

1914 Centennial Mt Play

1915 Panama Pacific Exposition

1916 Inn reopened by hikers

Housekeeping: Fran Rondeau/Bonnie Jones – Reviewed recent projects & upcoming upholstery projects.

Membership: Gordie & Lynn Mac Dermott - After November Board meeting, there will be 593 members – we will be near cap of 600. Added 48 new members this year. Dues January 1, late after February 2, removed from roster March 3. 80% put work party as their preferred volunteer activity. Some suggest - PKB host -- need training/shadowing prior to being a host. Typically, about 30 people don't rejoin. Thank Marianne & Malcom Dunlap for counting ballots (previous membership committee).

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Mountain Organization Liaison: Olene Sparks - Coordinate with other Tamalpais organizations. California Alpine Club awards grants. Received \$2K for weather station. Tim Aaronson - Weather station installed yesterday - information on website. Rainfall, temperature, barometric pressure, wind speed & direction. Davis Instruments - Hayward. weatherlink.com. weatherunderground.com
Alpine Club awards grants for environmental and educational projects that serve Mt. Tamalpais.

Old Timer's Liaison: Marilyn Skaff - Sept 24th Annual Older Timers' party. 35 people attended. WPI musicians. It was a wonderful event. There was a significant challenge - Red Flag alert - left mountain by 9:00 pm. Joe Ludi passed away just short of 93 years old. Member since 1954.

Pancake Breakfasts: Gordy MacDermott/Lin Johanson – for the six 2016 PKB - over \$39K gross, \$26K revenue, 4500 customers.

Personnel: Fran thanked wonderful Innkeeping staff. New Innkeepers Alex Edwards and Jennifer Green. Four now on stand-by. Jim McElrath, Geoff Johnson, Alan Reynolds & Sandy Fish.

Work Parties: Jennifer Barclay - Co-chairs - will carry on next year. Jennifer will work behind the scenes. Chefs - Jennifer has list for events.

NEW BUSINESS

Question and Answer period- 30 minutes -

Q - How about a wood-burning stove instead of restoring fireplace - Brenda addressed the historic significance of the building and the need to return the building to original condition (as it was in 1904).

Q - Do we have a membership waiting list? Not now. Prospective members need to participate in two work parties (requirement). Then posted their names are posted on bulletin Board for 30 days, then Board vote – about a three-month cycle.

Q - Suggestion - change Old Timers Event to spring to avoid heat of summer.

Q - Policy concern - how should a member handle it when people ask what a member does for a living. Policy is not to promote business. This member's intention not to promote business. Request to change policy language. There is the recognition that folks network. Suggested from the floor - that Members submit comments to the President and to put this item on the Board's agenda for discussion at an upcoming Board meeting. Fran clarified policy - do not want people to derive profit from their participation in the Inn.

Q - Wampum - expiration date discussion - (two-year expiration). Fran noted that we are in the process of gathering information on member use vs. non-member use and wampum use. Wampum becomes an unfunded liability. The expiration on wampum was a compromise between two years expiration vs eliminating wampum altogether. Very challenging to track wampum in reservations.

Q - Acknowledge leadership & acknowledged past members and the work of past members.

Election results:

Gordy MacDermott
Fran Rondeau
Olene Sparks
Bob Newcomer
Mark Northcross
Patty Schmidt

RAFFLE: One overnight stays for two (mid-week). Winner is: Jennifer Barclay

POSTERS: Two PCB posters were won by - Kathy Kopp, Katy Martin

Meeting was adjourned 12:36 pm

Respectfully submitted,

Bonnie M. Jones

October 16, 2016
2016 Fall Members Meeting
Buildings and Grounds Report

Upstairs Bathroom: Floors redone in toilet room and tub room; sewer line changed out in events closet; plumbing from basement to upstairs bathroom changed from galvanized pipe to copper and includes shut off valves for water to this bathroom.

Tankless Hot water heater installed in shower room to service the Inn.

Wainscoting in ADA public bathroom repaired so it will no longer buckle during damp, rainy weather.

Repair of plumbing lines to the coffee pots that service the pancake breakfast

Other Projects

Dutch Doors for 3 cabins have been made out of heart redwood from old water tanks (donated by MMWD) and fabricated so that all doors are original. Old wavy glass has been installed in the doors. A special film has been applied to assure the glass meets safety standards. Plans are to install the doors in all 3 cabins in November.

Plans for ADA Cabin have been approved and job site plans are on site. The contract with general contractor who will build the cabin and the Funding Agreement from Emig Foundation for a grant to build the cabin have been approved by the Board of Directors and signed by Board Officials. Our intent is to start the cabin October, 2016.

A plan for removing the ramp and expanding the east deck has been submitted to the County of Marin. Comments from the County of Marin have been received and changes or explanations are underway. Permit to perform the work has not been issued.

Plans are to install an electric door opener on the front door with an ADA button this year. Opener had to be special ordered and is expected this month. Deck can be lifted & then we may not need opener.

Research is currently underway to select a contractor to work on the fireplace in the Parlor. The objective is to stabilize and rework the chimney and fire box so that it is safe. This past spring there was a chimney fire due to the buildup of soot and the deterioration of the stones, mortar, etc. The chimney is an original component of the Inn from 1904 and it is important that the historic elements of the chimney and firebox be preserved. An architectural historian has inspected the chimney and provided advice. Reports have been collected and reviewed from four subcontractors. There is one more report from a contractor who has done extensive work on historic buildings and in particular chimneys. That report should be made available within the next two weeks. A decision by the Board will be made in November on plan and contractor.

As built plans are being done on the members' roof and will be submitted to the county for a permit to repair the roof and re-roof this section in the Spring, 2017.