

**IWEST POINT INN ASSOCIATION  
BOARD OF DIRECTORS MEETING**

Monday, March 14, 2016, 7:00 PM

220 Nellen Ave

Marin Municipal Water District

Board Room

Corte Madera, CA 94925

**MINUTES**

Meeting was called to order at 7:03 pm by President Fran Rondeau

Board Attendees: Ward Flad, Gordy MacDermott, Pete Martin, Bob Newcomer, Brenda Roberts, Fran Rondeau, Olene Sparks

Board Members Absent: Jan Gauthier, Fred Runner

Others: Ward Flad – Parliamentarian, Bonnie Jones – Secretary, Mark Northcross - Treasurer, Chris Marcuse, Elections Committee chair, Wayne Koide, Policy & Procedures chair

**APPROVAL OF MINUTES**

Minutes of February 8, 2016 - Ward Flad made a motion to approve which was seconded, unanimously approved.

**PRESIDENT'S REPORT**

*Water Tank:* Mike Swezy sent amended agreement for water tank. WPI agreed to pay half of total. Fran distributed the WPIA letter to MMWD requesting tank testing results and revised water quality testing schedule.

*Bylaws:* On February 22, 2016 Fran sent a request to the Secretary of State in Sacramento requesting original: bylaws and articles of incorporation. The Inn was incorporated in 1943. Resent request March 10, 2016.

*Filming at the Inn:* The producers of Matrix hiked up to the Inn and approached Pat Williams with a request to film an episode of "Eight Sense". Details are to be worked once approval given by MMWD. Fred will be our link and will explain further. Fran has land use permit. No news yet regarding dates. Pete has a draft contract that he drafted for the lighthouse that could be used as a model. Pete will send model contract to Fran.

*Maps:* Fran passed around four maps being considered for sale at the Inn. The one most accurate is from Ben Pease. Ben has agreed to enlarge one to post in front of the Inn - one for hiker's lounge with WPI more visible and a larger one for outside with a magnification of 200% showing trails leading closer to the Inn. His fee will be modest fee of approximately \$125.00. Fran will send website link to Board members for their review. He will also improve the map in the brochure & for the WPIA website. Fran will get enough maps so that the Board members can review.

Pease Press Maps <•••> [www.peasepress.com](http://www.peasepress.com)  
1717 Cabrillo St., San Francisco, CA 94121  
phone: (415) 387-1437 • [benpease@mindspring.com](mailto:benpease@mindspring.com)

*Brochure:* Fred is working with Fran and Alison to update. Consensus was to print 500 copies.

*Grant Requests:* California Alpine Club grant request (\$2000) was distributed for review.

*Special Request:* Fran received a call regarding a special request regarding allowing four people stay on a Sunday (generally reserved for members only) in support of a cancer patient. Honeymoon Cabin & Room 7. Fran checked availability (Rose has penciled in three dates). Consensus agreed for March 27th. Fran will make clear that this is a special exception to established policy.

## DONATION REQUESTS

Two letters from two schools - contribution for their fundraisers.  
Private nursery school in Berkeley.& Spark (Larkspur Schools) (requesting whole inn donation).

Previous motions regarding this issue:

*January 2013*

*The policy may make it clear that the WPIA limits donations to organization that have a clear connection to the mountain.*

*January 2014*

*Mark made a motion to authorize the Board to grant, at its discretion, 12 one-night mid-week to qualified 501- C3 nonprofits per year which was seconded - Rose asked about carryover. Clarification - one room or cabin.*

Ward reminded the Board that last year the Board approved a donation for Kiddo.

Ward made a motion to authorize the Board to grant Spark a one-night mid-week lodging for a family (cabin) (\$200 value) subject to availability & reservation policy, seconded, passed unanimously.

## COMMITTEE REPORT

*Treasurer's Report:* Mark Northcross - \$265K cash balance. Setting records in overnight use fees. Tripled in the last 12 years. Trailing 12 months \$199K. Profit \$17K. No surprises.

*Building & Grounds:* Brenda Roberts – On February 26, 2016 - a meeting at Civic Center with the newly formed historical committee to approve the current plans. Bob Newcomer and Mark Northcross attended. Committee requested that the Inn revise and simplify their statement. Brenda announced that the next meeting will be on March 24, 2016.

Discussion ensued regarding progress on ADA cabin.

Brenda tore up the upstairs bathroom floor - leaking. Antique toilet has been reworked by plumber. Plumber is up at the Inn today. Floor in tub room will be done in May. Water heater melt down that services kitchen. Priority - looking into a tankless water heater.

*Communications/Website Committee:* Jan Gauthier - no report

*Development Committee:* Ward Flad - no report

*Fire & Safety:* Pete Martin/Joel Blackwell – no report

*Garden Committee:* Kathleen Kopp – no report

*Heritage/History Committee:* Fred Runner/Linda Hulley + Carl Nolte Marilyn Skaff Nancy Skinner  
Olene Sparks - 57 Friday night 50 Saturday night - for Heritage night.

*Historian:* Fred Runner - no report

*Housekeeping:* Fran Rondeau/Bonnie Jones - Bonnie reported latest acquisition: covers for the outdoor cots. Plans: curtains to cover the transom windows outside of room 3,4,5,6 and curtains for one window in honeymoon cabin. Wicker chairs (2) are in for rehabilitation. One chair was discarded.

*Membership:* Gordy & Lynn Mac Dermott -

545 members. 67 late notices were sent out. 30 removed from membership. 27 donations ranging from \$10 - \$250. New Lifetime members - 3 - members joined within a year or two/one 10 years. (76 lifetime - 34 joint 42 single).

Gordy brought up his plans for 2017 - leaving February 3, 2017 and he will be gone for two months.

Can the Board authorize moving membership renewals Dec 1, late notices Jan 1, unpaid members will be dropped from the roster. We will put a notice in newsletter announcing this change.

Fran made a motion to approve members which was seconded, and the new member was accepted unanimously.

Hope Salger of Piedmont sponsored by:  
Jennifer Barclay and Gail Shahan

*Mountain Organization Liaison:* Olene Sparks - no report

*Newsletter:* Alison Bricker - no report

*Old Timer's Liaison:* Marilyn Skaff - no report

*Pancake Breakfasts:* Chris Marcuse/Lin Johanson – no report

*Personnel:* Lin Johanson - no report

*Policy & Procedures:* Wayne Koide – Review of new language & revised chart to change the bylaws regarding length of term & ability to serve continuous terms. Discussion & review of details ensued. Concern and discussion continued regarding the pros & cons requiring a year off between terms.

Ward brought up the issues about the current configuration of the nominating committee.

Pete praised efforts that have gone into the revisions. He expressed concerns about succession for the President. He supports the proposed configuration. Two three year terms then one year off. Pete

suggested that we go to a mail house for mailing the ballots regarding the bylaws changes. Pete offered to look into the cost of a mailing house.

Fran outlined the options for Membership voting.

Gordy made a motion to approve the transition plan presented by the Policy & Procedures Committee from the current two-year to a three-year term, seconded. 6 in favor, 1 opposed.

*Reservations:* Rose Sullivan - no report

*Work Parties:* Jennifer Barclay - no report

OLD BUSINESS

NEW BUSINESS

Brenda moved to adjourn which was seconded and unanimous approved.

Meeting was adjourned 9:45 pm.

Respectfully submitted,

Bonnie M. Jones

CLOSED SESSION

<b>Motions passed</b>	
<i>Topic</i>	<i>Details</i>
Gordy made a motion to approve the transition plan presented by the Policy & Procedures Committee from the current two-year to a three-year term	6 in favor, 1 opposed

<b>Tally of Donations of mid-week overnight accommodation - 2016</b>	
Month voted	Organization
March	Spark (Larkspur Schools)