

WEST POINT INN ASSOCIATION

BOARD OF DIRECTORS MEETING

August 8, 2016, Monday, 7:00 PM

220 Nellen Ave

Marin Municipal Water District

Board Room

Corte Madera, CA 94925

MINUTES

Meeting was called to order at 7:03 pm by President Fran Rondeau

Board Attendees: Jan Gauthier, Pete Martin, Bob Newcomer, Brenda Roberts, Fran Rondeau, Olene Sparks, Ward Flad, Gordy MacDermott

Board Members Absent: Fred Runner – Historian, Mark Northcross – Treasurer, Bonnie Jones – Secretary

Others: Jennifer Barclay – acting Secretary

APPROVAL OF MINUTES:

Minutes of July 11, 2016

Pete Martin made a motion to approve which was seconded and unanimously approved.

PRESIDENT'S REPORT

Thank you to Carolyn and Thomas Shadoobe for donation of a hummingbird feeder

Reminder to submit articles to the newsletter by August 18

OLD BUSINESS

Use of kitchen phone: Discussion of request of member with electronic sensitivity to use telephone to check her messages. Board denied her request and reiterated policy that no personal business is to be conducted at the Inn by landline, cellphone, or computer.

Elections: Jan Gauthier has collected bios for those running for the board at the October election. Two current board members will step down. All bios are due by August 19. Discussion ensued regarding new policy and confusion over two versus three year terms. Jan will contact Chris Marcuse for clarification.

Fireplace repair: Fran discussed 3 bids. It is important to find someone who doesn't have vested interest in the chimney. It was mentioned Dewey Livingston's friend, Haller and the suggestion to get an objective assessment. Perhaps just simply have the chimney cleaned since that's what actually caused the chimney fire. Fran will talk with Captain Kirk Chimney in Sonoma to get inspection. Motion to spend up to \$1,000. The two quotes Fran got were \$200.00 each.

Weather station: Tim Aaronson recommended near the solar panels as a possible site to place instrument. Pete said it needs to be on the east chimney that is no longer active 10' to 15' up. Fran will contact Tim. Peter made a motion to move forward on project, motion passed.

Membership: Gordy announced our membership count will be 580 by end-of-year. Discussion ensued regarding: number of volunteers needed to help run WPI, the current cap of 600, size of the membership

committee, necessity of gathering real data and statistics to make an educated decisions and use of member list. Suggestion made to use our member list, write an article in the newsletter, or send out an email blast in order to find someone to volunteer to gather data. Fran will contact all board members and committee chairs and ask for their opinion on growing the membership.

NEW BUSINESS

COMMITTEE REPORTS

Treasurer's Report: Mark Northcross

Bob questioned many of the line items on the report. Data missing. Need revised version to get a better understanding. Mark responded in writing the questions.

Building & Grounds: Brenda Roberts –

- *Pulled doors* in cabin 2 as well as stored windows and took them to Boonville to redo using redwood from water tank. Windows with old glass need to be stored someplace else.
- *Wainscoting* update deck Inn bathrooms regarding swelling. This project will be completed next WP.
- *Handicap building*, still need to get title 24, revised plans changes. Brenda can start digging the foundation and the permit would be honored end of August- beginning September. Contactor has been contacted w/line item detail. Budget and contract will be given to Fran in the next couple weeks. Septic, plumbing lines, lay out. Deck will also get done by the same contractor at the same time. Working with attorney and getting contract signed to person who's donating the money.
- *Roof project* plan discussed, cost \$15,000. Brenda asked to not do 3 bids due to the uniqueness of the roof job. Would expand the project start date 5-6 weeks if we did this. To do the project it will take 4-5 days, 6 guys. September-October.

Communications/website Committee: Jan Gauthier – Suggestion to fine people showing up late for check in overnight. Reminder should be posted on the website.

Development Committee: Ward Flad- no report

Election Committee: Chairs: Lin and Chris Marcuse- no report

Garden Committee: Kathleen Kopp, no report

Heritage/History Committee: Fred Runner, no report

Fire & Safety: Pete Martin Wrote the beginnings of *Native Tree & Shrub Trimming or Removal Policy*. Communicating with Ken Malvino, the current crew leader for one year, is challenging. Carl is very happy with what has been accomplished. Important to have WPI do this work and not the Water District or outside contractor. Gordy will look in at the WPI member's database to find someone to take on leading the brush cutting. Will post job description in upcoming Newsletter. Pete intends to further develop policy and will present at next meeting.

Old Timer Liaison: Marilyn Skaff, Nancy Skinner, Olene Sparks, no report.

Historian: Fred Runner, no report

Housekeeping: Bonnie Jones and Fran Rondeau, no report

Membership: Gordy MacDermott

Jeff Cantarutti of San Rafael - Sponsored by:
Jennifer Barclay & Duncan McCandless

Paul Van Ravenswaay of Tiburon - Sponsored by:
Cindy Shaw and Camille Cusumano

Robbert DeVries of San Anselmo - Sponsored by:
Carmen DiBenedetto & Jenny Koehler

Jack Woodruff of Oakland - Sponsored by:
Jenny Koehler & Whin Hunter-Chan

Robert and Rosemarie Thomson of San Francisco - Sponsored by:
Marilyn Skaff and Fran Rondeau

Rebecca Douglass of San Anselmo - Sponsored by:
Camille Cusumano and Sandy Stadtfeld

Motion to accept the application made by Gordy, seconded by Ward and passed unanimously.

Mountain Organization Liaison: Olene Toby-Sparks, no report

Newsletter: Alison Bricker, no report

Pancake Breakfast: Lin Marcuse and Gordie MacDermott, no report

Personnel: Lin Marcuse, no report

Policy & Procedures: Wayne Koide, no report

Reservations: Rose Sullivan, no report

Work Parties: Jennifer Barclay, report will be posted in Newsletter.

ADJOURN

Meeting adjourned at 9:26p.m.

Respectfully submitted,

Jennifer Barclay

Motions passed	
<i>Topic</i>	<i>Details</i>
Motion to spend up to \$1,000 for evaluation of chimney	

Tally of Donations of mid-week overnight accommodation - 2016

Month voted	Organization
March	Spark (Larkspur Schools)